

## Business and DE Prepare for Jobs

The Business courses provide the information and understanding needed to help pupils become wise consumers of business goods and services. The courses offered include General Business, Typing I, Typing II, Office Practice, Shorthand, Notehand, and Bookkeeping.

Distributive Education prepares students for careers in distribution in, the retailing, wholesaling, and service occupations. This training involves a combination of supervised work experience in approved business establishments in the community and related classroom instruction.



Mat Martin and Gail Dailey practice using the cash register during Distributive Education class.



Lelia Baird, Sweetie Babcock, and Debbie DeVolin prepare to take dictation from Sharon Jones.

Bobby Moore gives Kay Shipp a sales demonstration in Distributive Education.



Barry Warnick erases an error made during Typing class.



Carrie Bently practices on the dictaphone in Typing class.